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# Annie Breedlove

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# Career Objective

To obtain a cashier position in a freight forwarding organization

# Work Experience

## NIKON Freight Forwarding Agency (Maumee) – Assistant Accountant July 2011 – October 2012

* Preparing Airway bills for customers
* Recording and handling issues raised by customers
* Handling Merchandise
* Bookkeeping
* Maintain ledgers
* Taking care of petty cash
* Customer care

# Education

## Edgerton College of Commerce (Maumee, OH) – Diploma in Accounts June 2011

* Marks: 82%

# Skills

* Account handling
* Proficient in customer care
* Working knowledge of foreign currencies and exchange rates
* Excellent Mathematics and Statistics skills
* Capable of building long term relationships with customers
* Excellent communication skills

# Hobbies and Interest

* Playing chess
* Participating in social activities
* Debate
* Avid Reader

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