
Sophia Ray

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Work Experience

## New Island Restaurant — Fremont, CA

**Assistant Cashier**, November 2012 – March 2013

### Responsibilities

Delivery of orders from kitchen to counter.

Receiving cash from customers.

Related Qualification

* Talented in handling cash and cash drawer content.
* Ability to match the cash in hand with records in database.
* Skilful in taking orders from customers, recording them to computer database, and receiving payment from customers in form of cash or credit card.
* Ability to fulfill customers’ food orders and effectively prioritize the dine-in and take-away orders according to customers’ needs.
* Bilingual – German and English.

Special Strengths & Skills

* Excellent understanding of McDonald’s team-centric philosophy *“everyone to do anything even if certain activities are not in job description”*.
* Exceptional skills in workplace cleanliness and tasks related to general maintenance.
* Ability to handle customers’ cash related complaints and to take prompt, immediate action in a polite and responsible manner.
* Possess high level interpersonal and communication skills.
* Ability to contribute to the goodwill of the company
* Great sense of responsibility for assigned tasks.
* Ability to schedule work to meet deadlines.

Education

## Fremont State College — Fremont, CA

Bachelor of Commerce – June 2011 – September 2012

* GPA Earned: 3.4

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