[](https://www.myperfectresume.com/membership/RegisterGuestUser.aspx?wizard=true&productid=17&utm_source=hloom-com&utm_medium=referral&utm_campaign=word-template)  
Wilma Richter

Redwood City, CA 94063 | (123)456-7899 | info@hloom.com

Working Experience

## Lake View Restaurant — Seattle, WA

**Junior Cashier**, June 2012 – January 2013

### Responsibilities

Receiving cash and making change for customers

Recording customers’ cash related complaints

Keeping a record of daily food orders and cash collected

Handling banking activities

Preparing and submitting a weekly sales report to senior cashier

Accomplishments

* Tailored an inventory control software program as end-term project at Royal College of Commerce (2012)
* Introduced different techniques to effectively handle cash in relatively short time at Lake View Restaurant (2012 – 2013)

Related Skills

* Excellent knowledge of point of sale (POS) touch screen register
* Vigilant in cash handling
* Up-to-date knowledge of wholesale and retail prices of both food and non-food items
* Ability to maintain required safety and health standards of food items
* Good knowledge of stocking and rotating food and non-food retail items
* Good understanding of resolving cash issues related to customers
* Adequate knowledge of different types of credit cards
* Good verbal and written skills

Other Skills

* Effective communicator
* Trilingual: English, Spanish, and French
* Pleasant personality

Education

## Royal College of Commerce — Seattle, WA

**Diploma in Accounts** – September 2010 – April 2012

GPA: 3.55

**Copyright information - Please read**

© This [**Free Resume Template**](http://www.hloom.com/resumes/) is the copyright of Hloom.com. You can download and modify this template for your own personal use to create a resume for yourself, or for someone else. You can (and should!) remove this copyright notice ([click here to see how](http://www.hloom.com/resumes/how-to-format-word/)) before sending your resume to potential employers.

You may not distribute or resell this template, or its derivatives, and you may not make it available on other websites without our prior permission. All sharing of this template must be done using a link to <http://www.hloom.com/resumes/>. For any questions relating to the use of this template please email us - [info@hloom.com](mailto:info@hloom.com)