

Results-oriented accounting professional with 10+ years of private and public accounting experience. Proven track record in accurately describing company audits and reporting. Worked in the following fields:

Private firms

Professional services

Industrial/Corporate environments

Charities (not-for-profit)

Commercial orgs

Governmental bodies

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# WORK EXPERIENCE

## Financial Analyst 2006-Current

Parker and Lynch Orlando, FL

* Preparing routine and non-routine with accuracy and timeliness.
* Maintaining internal controls with an assigned level.
* Serving governmental agencies in Medicare auditors, CMS and Fiscal Intermediary to resolve the issues.
* Updating internal control documents, assessment and activities.
* Reviewing existing processes and procedures

## Control & Report Accountant 2004-2006

Plastipak Packaging Chicago, IL

* Assisting in annual and financial reporting to review financial managements.
* Assisting with balance sheet and cash flows and reporting formats.
* Developing product launches and assist in proof reading and editing.
* Ensuring interviews and media relations on specific request.
* Coordinating with team members to PR outreach programs

## Junior Accountant 2002-2004

Transition Staffing Group Greenwich, CT

* Coordinated in process improvements and finance analysis.
* Facilitated in research and financial reporting and accounting
* Performed various duties such as contract review and invoicing terms

# EDUCATION

## BA, ACCOUNTING 1998-2002

ABC University Denver, CO

# Skills

* Self-motivation
* Integrity
* Accuracy
* Business acumen and interest
* Analytical/Mathematical ability
* Numeracy skill

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