# PROFESSIONAL EXPERIENCE

| MM/YYYY |  | **JOB TITLE -** Employer  Responsibility or accomplishments. Use statistics, percentages, or additional supporting evidence to demonstrate your hiring potential.  Responsibility or accomplishments #2.  Responsibility or accomplishments #3. |
| --- | --- | --- |
| MM/YYYY |  | **JOB TITLE -** Employer  Responsibility or accomplishments #1.  Responsibility or accomplishments #2.  Responsibility or accomplishments #3. |

# SKILLS

**Hloom Pro Tip** - Tailor this section to the open job opportunity, focusing on the featured skills and requirements on the job post. If you’re writing a chronological or combination resume, limit the number of skills you feature to 6-8. Any more risks crowding the resume and diminishing the strength of your resume. If you’re writing a functional resume, feel free to feature all relevant skills by skill type.

Soft Skill 1

Soft Skill 2

Hard Skill 1

Hard Skill 2

Technical Skill 1

Technical Skill 2

OPTIONAL Skill 1

OPTIONAL Skill 2

**EDUCATION**

**Hloom Pro Tip** - Update this section to include relevant degrees, training programs, certifications, or academic coursework related to the open job opportunity.

**Degree and Subject** - Name of University

Location, MM/YYYY

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